

# STUDENT SELF SERVICE PASSWORD RESET GUIDE

**~FIRST LOG IN~**

MIMS: MOE IDENTITY  
MANAGEMENT SYSTEM

Website Link: <https://mims.moe.gov.sg/sspr>



For Students, your MIMS login ID is  
<Full\_Name>@students.edu.sg

  
  

Enter the default password given by your form teacher.

[Forgot Password?](#)

SCAN ME



# 1. LOGIN TO MIMS PORTAL

**Please Sign in**

[Forgotten Password](#)

You will be required  
to enter the same  
User Name

and default password  
given by your  
teacher.

# 1. LOGIN TO MIMS PORTAL

You will be asked  
to set **3** questions.  
After setting them,  
click **Save  
Answers.**

## Self Service Password Reset

### Setup Security Questions

If you forget your password, you can access your account by answering your security questions.

Please choose your questions and answers that can be used to verify your identity in case you forget your password. Because the answers to these questions can be used to access your account, be sure to supply answers that are not easy for others to guess or discover.

Please type your security answers

- ✓ — Please select a question item from the list — ✓
- What is your favourite animal?
- What is your favourite colour?
- What is your favourite sport or hobby?
- What is your favourite food? ✓
- What is your favourite cartoon hero/pop group?
- What is your favourite toy?
- What is your favourite movie?
- What is your favourite book? ✓



Save Answers

## 2. SET CHALLENGE QUESTIONS

You will need to remember the answers. They are **case sensitive**.

Click **Confirm Security Answers**

After you have set up your challenge questions in your MIMS Portal, you will be able to self-reset your MIMS password if you happen to forget the password.

### Confirm Security Questions

Be sure your answers and questions are correct. Check the spelling and punctuation. In you are unable to remember your password, you will be able to access your account by supplying the answers to these security questions.

What is your favourite colour?  
⊙

What is your favourite toy?  
⊙

What is your favourite animal?  
⊙

## 2. SET CHALLENGE QUESTIONS

Set a new password by typing into the **New Password** textbox.

As you type in your new password, MIMS will determine if the password is secure enough to meet the password requirements.

Once the password is accepted, type it in again in the **Confirm Password** textbox. Click **Change Password**.

### Change Password

Please change your password. Keep your new password secure. After you type your new password, click the Change Password button. If you must write it down, be sure to keep it in a safe place. Your new password must meet the following requirements:

- Password is case sensitive.
- Must be at least 8 characters long.
- The first character can not be a symbol (non letter or number).
- Must not include part of your name or user name.
- Must have at least three types of the following characters:
  - Uppercase (A-Z)
  - Lowercase (a-z)
  - Number (0-9)
  - Symbol (!, #, \$, etc.)

Please type your new password

New Password 

Confirm Password

Change Password

Cancel

# PASSWORD REQUIREMENTS

# PASSWORD REQUIREMENTS (Primary School Students)

The current password requirements is of following:

- Password is case sensitive.
- Must be at least 8 characters long.
- Must include at least 1 number.
- Must have at least 1 lowercase letter.
- Must have at least 1 uppercase letter.
- Must not include part of your name or user name.
- New password must not have been used previously.

Suggested Password template:  
Plmgps(class) **\*\* (any 2 digits) @1**

Eg: Plmgps**5CH12**@1,  
Plmgps**6FA99**@1

Example of strong passwords:

P5Fa!2345

PLm8p\$Zero!

P1mgPS52@24

P4Ch5217#1

# PASSWORD REQUIREMENTS